

Faith Community Christian High School – Teacher Application

Your interest in FCCHS is greatly appreciated. Please complete this application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to the office at FCCHS. We may also contact your references. If we have continued interest in your candidacy, we will send you follow up questions and arrange for an interview.

We are aware that the key to any successful school is its staff. We are grateful for those who are professionally qualified, who truly love children, and who are **Christian role models** (Luke 6:40).

We look forward to receiving your application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of the applicants.

**A. PERSONAL INFORMATION**

Full name: \_\_\_\_\_

Application date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

Email address: \_\_\_\_\_

Home Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_ Cell Phone: (\_\_\_\_)\_\_\_\_ - \_\_\_\_

Previous Name(s): \_\_\_\_\_

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**B. POSITION INFORMATION**

Specific Position for which you are applying: \_\_\_\_\_

Other Positions in which you are interested or for which you qualify: \_\_\_\_\_

\_\_\_\_\_

Coaching/ Advising Interests and Experience:

\_\_\_\_\_

\_\_\_\_\_

Do you hold a valid Missouri Certificate? Yes No Cert. # \_\_\_\_\_

Class: \_\_\_\_\_ Level: \_\_\_\_\_

Grades covered by your certificate: K-8 5-12 7-12 K-12

Expiration date: \_\_\_\_/\_\_\_\_/\_\_\_\_

(If applicable):

Major Area of Preparation/ Endorsements: \_\_\_\_\_

Minor Area of Preparation/ Endorsements: \_\_\_\_\_

(Special Education): Do you hold a Missouri License? Yes No

If yes, license # \_\_\_\_\_ Expiration date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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**Please answer the following questions:**

Do you have the legal right to work in the United States? Yes No

Are you able with or without reasonable accommodation to perform the functions of the job for which you are applying? Yes No

Have you ever been released or discharged from employment or resigned to avoid such release? Yes No

If yes, please explain, include the date of discharge or resignation and reason: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
I hereby certify that (check the applicable box and provide the information requested):

I have not pleaded guilty to or have been convicted of any violation of criminal law, including criminal convictions resulting from a deferred sentence or a plea of nolo contendere/ no contest (with the exception of minor traffic offenses).

I have pleaded guilty to or have been convicted of at least one violation of criminal law. Please attach and sign a complete description of the circumstances surrounding such a conviction. (This may not necessarily disqualify a person from consideration for employment).

Have you ever had an arrest initiated by the accusation of child/ youth abuse, child/ youth sexual abuse, and/ or child/ youth mental abuse. Yes No

If so, were you cleared of all charges?    Yes    No

I hereby allow FCCHS to conduct a criminal background check as a part of my application process.

Signatures

Printed: \_\_\_\_\_      *Signed:* \_\_\_\_\_

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**C. ADDITIONAL PERTINENT INFORMATION, QUALIFICATIONS, CERTIFICATES:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**D. REFERENCES:**

<i>Name</i>	<i>Title</i>	<i>Address</i>	<i>Phone</i>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

**EDUCATION HISTORY**

University/ College	Location	Subject	Degree	Year	GPA
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

Credits completed beyond attainment of teaching certificate (note whether semester or quarter credits):

Undergraduate: \_\_\_\_\_

Graduate: \_\_\_\_\_

**E. EMPLOYMENT RECORD:**

List your present or most recent employer. Describe your employment history, accounting for all the time during at least the last 15 years. You may include volunteer and paid experience. DO NOT substitute a resume. You may also attach additional information.

**Do you wish to be notified before we contact your previous or current employers?**

Yes No

Employer: \_\_\_\_\_ Your Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Immediate Supervisor and title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Employment dates: from \_\_\_\_\_ to \_\_\_\_\_

Job Duties (brief statement—be sure to list all duties related to this position):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

\_\_\_\_\_

Salary: \_\_\_\_\_

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Employer: \_\_\_\_\_ Your Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Immediate Supervisor and title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Employment dates: from \_\_\_\_\_ to \_\_\_\_\_

Job Duties (brief statement—be sure to list all duties related to this position):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

\_\_\_\_\_

Salary: \_\_\_\_\_

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Employer: \_\_\_\_\_ Your Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Immediate Supervisor and title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Employment dates: from \_\_\_\_\_ to \_\_\_\_\_

Job Duties (brief statement—be sure to list all duties related to this position):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

\_\_\_\_\_

Salary: \_\_\_\_\_

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Employer: \_\_\_\_\_ Your Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Immediate Supervisor and title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Employment dates: from \_\_\_\_\_ to \_\_\_\_\_

Job Duties (brief statement—be sure to list all duties related to this position):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason(s) for leaving: \_\_\_\_\_

\_\_\_\_\_

Salary: \_\_\_\_\_

\*\*\*\*Any additional employers, please attach a separate sheet.

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#### **F. PROOF OF EMPLOYABILITY, TB TEST**

Any applicant chosen for employment must be able to produce a social security card, driver's license, or some acceptable form of verification of employment eligibility in the United States pursuant to Form I-9 of the U.S. Department of Justice.

Similarly, a selected applicant must provide verification of having received a tuberculin (TB) test within the past year. Verification must include the date of the test, the results of



the test, and the signature of the person who conducted the test. It is policy to require the verification of a TB test from any candidate chosen for employment and to require submitted documentation of the results of the TB test within seven (7) days of employment.

**G. AUTHORIZATION TO RELEASE EMPLOYMENT RECORDS**

If employed by FCCHS, the applicant authorizes previous employers to submit his/her employment record to FCCHS, in whole or part, when requested by FCCHS.

**H. DRUG FREE/ TOBACCO FREE POLICIES**

FCCHS is a drug free, alcohol free, tobacco free school; FCCHS requires all employees to refrain from any illegal drug use at any time and to refrain from tobacco or alcohol use on campus.

**I. TEACHER REQUIREMENTS**

1. Evidence of a Christ-centered life. (Please attach a written testimony)
2. Love of young people.
3. Call from God to teach in a Christian school.
4. Preparation in academic studies.
  - a. Must have a bachelor’s degree.
  - b. Must be willing to become permanently certified.
5. Understanding of the philosophy and objectives of FCCHS.
6. Ability to work as a team member.
7. Good physical and mental health.

*I hereby agree with the Teaching Requirements of Faith Community Christian High School.*

Signed \_\_\_\_\_ Date: \_\_\_\_\_

**J. TEACHING CREDENTIALS**

Do you have an ACSI Teaching Certificate?    Yes    No

\*Please attach photocopies of any certificates held.



**K. QUALIFICATIONS**

Courses or Grades qualified to teach: \_\_\_\_\_

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Courses or Grades preferred to teach: \_\_\_\_\_

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Please describe your experience and ability in using Microsoft applications: \_\_\_\_\_

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Would you be willing to teach a computer class?    Yes    No

List School Activities (i.e. athletics, student organizations, music, drama, journalism, etc.) you are prepared to supervise:

<i>Activity</i>	<i>Years of Experience</i>
_____	_____
_____	_____
_____	_____

## L. SPIRITUAL LIFE

Church you attend: \_\_\_\_\_ Membership: Yes No  
(Name and denomination)

\*\*Please submit a written letter of recommendation from the current pastor of the church that you presently attend.

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## M. PERSONAL PHILOSOPHY

\*On a separate piece of paper please label and succinctly answer each of the below questions in one or two paragraphs.

1. Why do you wish to teach in a Christian school?
  2. What are the main characteristics that distinguish a Christian school from a public school?
  3. What do you consider to be the proper classroom atmosphere for learning?
  4. What is your philosophy of discipline?
  5. What areas do you feel are your strengths? Weaknesses?
  6. Please summarize any additional information that you would like to present regarding your candidacy for this position.
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## N. DOCTRINAL STATEMENT OF FCCHS

“The mission and vision of Faith Community Christian High School is to train and equip students to impact their world for Jesus Christ. The school will strive to provide high quality Christian education and to develop integrity, character, and a desire to serve in our young men and women. The curriculum will emphasize a biblical worldview that translates into life changing Christian convictions. Our sports program is designed to instill a spirit of team achievement, Christian fellowship, and sportsmanship as our student athletes compete for the glory of God. It will be our goal to teach students, parents, teachers, and administrators to resolve conflict consistent with biblical truths. In short, the mission of Faith Community Christian High School is to prepare our students to live godly lives and prepare the foundation upon which the next generation of Christians can be built.”

We believe that the Bible is the inspired and inerrant Word of God.

We believe in one true God, eternally existent in three persons – Father, Son (Jesus Christ) and Holy Spirit. Jesus Christ is the Son of God and is God.

We believe that Jesus was born of the virgin Mary, lived a sinless life, was crucified, died and was buried and rose from the dead on the third day. Salvation can only be obtained by faith in Jesus Christ and by accepting His death on the cross as payment for our sins. This is a free gift of grace and cannot be earned by good works.

We believe in the Holy Spirit. The Holy Spirit indwells believers endowing them with specific spiritual gifts as He determines.

We believe the Church is the Body of Christ and is made up of born-again believers. When believers are born of the Spirit, they are adopted into the Kingdom of Heaven, and united together as the Body of Christ. As members of the Body of Christ, we are called to make disciples of all nations.

I hereby agree with the FCCHS doctrinal statement.

Print name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_